



THE LOS ANGELES CHAPTER OF THE FEDERAL BAR

CORDIALLY INVITES YOU TO THIS SPECIAL EVENT

BEHIND THE WINDOWS OF THE CLERK'S OFFICE UNITED STATES DISTRICT COURT, CENTRAL DISTRICT OF CALIFORNIA

OVERVIEW: This is a great opportunity for litigators to learn the ins-and-outs of practice in the Central District of California. Attendees will tour and learn about four of the main departments of the Clerk's Office: Civil Intake, IT Department, Docketing, and Courtroom Deputies. Young lawyers --particularly those in their first two years of practice -- are especially encouraged to attend. Take this opportunity to learn about the Clerk's Office and the Court, and to ask questions about the filing procedure, from intake to calendaring.

DATE: Thursday, November 8, 2012
Registration: 9:00 a.m. – 9:30 a.m. - Program: 9:30 a.m. – 11:30 a.m.
Starts promptly at 9:30 a.m. - Refreshments will be provided.

PLACE: United States Courthouse, 312 North Spring Street, Los Angeles, California
Meet in the 10th Floor Training Room.

FEES: \$10 for current FBA members
\$25 for non-members
FREE for new FBA members, who fax or email proof of new membership along with this registration form. To sign up as a new member, please go to www.fbala.org/Join.php.

PARKING: Please note that parking is not provided. Participants will need to park in one of the pay lots adjacent to the Courthouse.

MCLE: **1.5 hours of MCLE credit will be awarded to those who attend the program**

DEADLINE: You must register by October 25, 2012. *A 72 Hour written notice of cancellation is required for refund.*

REGISTER ON-LINE at www.FBALA.org

or Please fill out the information below and send completed form with payment to:

Federal Bar Association, 210 N. Glenoaks Blvd., Suite C, Burbank, CA 91502

FAX: (818)843-7423

Name _____

Firm _____

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City _____ State _____ ZIP _____

Phone _____ Email _____

BAR No(s). *Required to receive MCLE* _____

TAX ID. #95-3798113

Paying by Check: Make payable to FBA-LA
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Mail to the address above.

Paying with a Credit Card, please fill in the
card and billing information below
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Security Code _____ *3 Digit Code on back of VISA, MC or 4 Digit Code on the front of AMEX Card*

Questions? Call FBA-LA at (818) 843-1020 ♦ Visit our website: www.FBALA.org